



Operators name _____ Date _____

Vantage card No _____ Location _____

Please select the applicable method for answering each question
Qu - Questioning
Ob - Observation

Qu	Ob
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Section 1	Pre-job and Rig-up	Ref	YES	YES	NO
1	Has the operator complied with the relevant Permit to Work and played an active part in the planning and safety meeting (TBT)?	HSE1,a1b5			
2	Did the operator establish good working relationships with 3rd party personnel?	a2			
3	Can you confirm the operator has checked the availability of 3rd party utilities?	a3			
4	Did the operator ensure there was sufficient consumables for the operation?	a4			
5	Has the operator function tested equipment and reported defects?	a5,a6			
6	Does the operator understand the current legislation and work practices?	HSE2,a7			
7	Can the operator run up the flooding and nitrogen pumps and air compressor as per procedures and carry out basic fault finding?	b1			
8	Does the operator set up the instrumentation as per requirements?	b2,b4			
9	Can the operator check instrumentation and rectify basic malfunctions?	b3			

Section 2	Prepare for Operation				
1	Has the operator ensured the system is properly lined up and isolations in place?	c1			
2	Were effective means of communication in place?	c2			
3	Does the operator install the dewatering pigs as per procedures?	c3			
4	Did the operator ensure that fluid pump, nitrogen pump or an air compressor were correctly connected to the pig launcher?	c4			
5	Was the fresh water, methanol/glycol correctly connected to the flooding pumps?	c5			

Section 3	Dewater System				
1	Did the operator ensure pig no 1 was launched with fresh water or methanol /glycol?	d1			
2	Did the operator load and launch pig 2 as per operational procedure?	d2			
3	Did the operator ensure the pig train was propelled as required?	d3			
4	Did the operator apply back pressure if required?	d4			
5	Did the operator confirm the receipt of the pigs?	d5			
6	Did the operator ensure the nitrogen pump/air compressor was were shut down?	d6			
7	Can you confirm equipment was operated in accordance with procedures?	d7			
8	Can you confirm operation was conducted within operating parameters?	d8			
9	If the operator observed deviations from job parameters did he take remedial action?	d9			
10	Did the operator understand how volumes and rates are relevant to the operation?	d10			

Section 4	Rig down Equipment				
1	Did the operator depressurise all the systems and make them safe?	e1			
2	Did the operator dismantle equipment in a safe and logical manner?	e2			
3	Has the operator reported defects to the appropriate authority?	e3			
4	Does the operator ensure equipment is correctly stowed and secured?	e4			
5	Does the operator ensure equipment is correctly manifested and backloaded?	e5			
6	Does the operator ensure all unused chemicals are safely returned for disposal?	e6			
7	Did the operator correctly complete all the necessary reports?	e7			

Section 5	Abnormal Operating Conditions				
1	Was the operator present at critical situations or had to deal with them?	f1			
2	Did the operator take appropriate action as per operational requirements?	f2			
3	Did the operator monitor the critical situation and minimise risk to personnel?	f3			
4	Did the operator follow the agreed emergency procedures?	f4			
5	Was the operator able to advise people what to do and pass on information?	f5,f6			

Supervisors Name _____ Signature _____ Date _____
 Comments section can be found overleaf

OPS Assessment Record

Dewatering/Swabbing (with Gas)

Operators Name _____

Section 1 Comments	Pre-job and Rig-up
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Section 2 Comments	Prepare for operation
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Section 3 Comments	Dewater System
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Section 4 Comments	Rig Down Equipment
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Section 5 Comments	Abnormal Operating Conditions
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Supervisors Name

Signature

Date