



Operators name _____ Date _____

Vantage card No _____ Location _____

Please select the applicable method for answering each question
Qu - Questioning
Ob - Observation

Qu	Ob
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Section 1 Pre-job and Rig-up

- | | | |
|--|-------|--|
| 1 Has the operator complied with the relevant Permit to Work and played an active part in the planning and safety meeting? | Ref | |
| 2 Did the operator establish a good working relationships with 3rd party personnel? | a2 | |
| 3 Can you confirm the operator has checked the availability of 3rd party utilities? | a3 | |
| 4 Did the operator ensure there was sufficient consumables for the operation? | a4 | |
| 5 Did the operator function test equipment and report any defects? | a5,a6 | |
| 6 Does the operator understand the current legislation and work practices? | a7, | |
| 7 Can the operator run up the flooding pump as per procedures and carry out basic fault finding? | b1 | |
| 8 Does the operator set up the instrumentation as per requirements? | b2 | |
| 9 Can the operator check instrumentation and rectify basic malfunctions? | b3 | |
| 10 Can the operator calibrate chemical injection pumps? | b4 | |

	YES	YES	NO
HSE1,a1b6			

Section 2 Prepare for Operation

- | | |
|--|----|
| 1 Did the operator ensure the system was properly lined up and isolations in place? | c1 |
| 2 Did the operator install the pig(s) as per procedure and record dimensions? | c2 |
| 3 Did the operator confirm the pig launcher/receiver valves were set as per procedure? | c3 |
| 4 Did the operator check the chemicals were decanted and break tanks filled? | c4 |
| 5 Did the operator deploy the flooding hose correctly? | c5 |
| 6 Did the operator rig up the instrument line to a suitable point on the system? | c6 |
| 7 Can you confirm the stroke counters and totalisers were reset to zero? | c7 |

Section 3 Pigging Operations

- | | |
|---|-----|
| 1 Did the operator commence pumping, including chemicals, at specified rates? | d1 |
| 2 Did the operator control flow rate as per procedure? | d2 |
| 3 Did the operator confirm and identify proper receipt of the pig? | d3 |
| 4 Did the operator confirm correct line volume plus contingency was pumped? | d4 |
| 5 Does the operator check hoses are disconnected properly? | d5 |
| 6 Did the operator confirm that the pig receiver was removed? | d6 |
| 7 Did the operator check the dimensions of the removed pig when it was removed? | d7 |
| 8 Can you confirm equipment was operated in accordance with procedures? | d8 |
| 9 Can you confirm operation was conducted within operating parameters? | d9 |
| 10 If the operator observed deviations from job parameters did he take remedial action? | d10 |
| 11 Does the operator understand how volumes and rates are relevant to the operation? | d11 |

Section 4 Rig down Equipment

- | | |
|---|----|
| 1 Did the operator depressurise all the systems and make them safe? | e1 |
| 2 Did the operator dismantle equipment in a safe and logical manner? | e2 |
| 3 Has the operator reported defects to the appropriate authority? | e3 |
| 4 Does the operator ensure equipment is correctly stowed and secured? | e4 |
| 5 Does the operator ensure equipment is correctly manifested and backloaded? | e5 |
| 6 Does the operator ensure all unused chemicals are safely returned for disposal? | e6 |
| 7 Did the operator complete all necessary reports as required? | e7 |

Section 5 Abnormal Operating Conditions

- | | |
|---|-------|
| 1 Was the operator present at critical situations or had to deal with them? | f1 |
| 2 Did the operator take appropriate action as per operational requirements? | f2 |
| 3 Did the operator monitor the critical situation and minimise risk to personnel? | f3 |
| 4 Did the operator follow the agreed emergency procedures? | f4 |
| 5 Was the operator able to advise people what to do and pass on information? | f5,f6 |

Supervisors Name _____ Signature _____ Date _____

Comments section can be found overleaf

OPS Assessment Record

Pigging operations with Fluid

Operators Name _____

Section 1 Comments	Pre-job and Rig-up
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Section 2 Comments	Prepare for operation
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Section 3 Comments	Pigging operations
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Section 4 Comments	Rig Down Equipment
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Section 5 Comments	Abnormal Operating Conditions
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Supervisors Name

Signature

Date